



Chairman: Cllr A Sisson

**Clerk: Sarah Kyle
Hill House
Walton
Brampton
CA8 2DY**

Tel: 07548 981 009

Email: clerk@hethersgill.org.uk

www.hethersgill.org.uk

11th January 2023

Dear Councillor

You are summoned to attend a meeting of Hethersgill Parish Council on **Tuesday 17th January 2023 in the Parish Hall Hethersgill at 7.30pm**. Please let me know, in writing, if you are unable to attend.

Yours faithfully

Sarah Kyle

Clerk and Responsible Financial Officer

Agenda

1. **Apologies for absence:** to receive written apologies and approve reasons for absence
2. **Declarations of Interest and Request for Dispensations:**
 - a) The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to;
 - b) receive declarations by members of interests in respect of items on this agenda
3. **Minutes of the meeting of the Parish Council held on 15th November 2022**

To receive and approve the accuracy of the [attached](#) last minutes of the Parish Council and to authorise the Chairman to sign
4. **Public Participation**

In accordance with Standing Order 3e the Chairman will, at her discretion:

 - a) invite members of the public to address the meeting in relation to the business to be transacted at this meeting and;
 - b) receive reports from City and County Councillors
5. **Administrative Matters**
 - 5.1 **Broadband**

To consider any update with improvements in the parish
 - 5.2 **Parish Survey**

To receive a verbal update with initiatives
 - 5.3 **First Aid Course**

To note progress with the above
 - 5.4 **Jubilee Tree Plaque**

To note progress with the above

5.5 Community Garden

To consider the offer of a green space for community use

5.6 Cllr Emails

To consider an update with the provision of designated Cllr email addresses

6. Highways Matters

6.1 Updates

To verbally update on previously reported matters and bring new issues to the attention of the Clerk

6.2 Balsam Bashers

To receive a verbal update on the information board. To also consider support for application to Hallburn grant funds for £595 for refreshments and equipment hire

7. Finance Matters

7.1 Payments

To resolve to authorise the payments below:

- Sarah Kyle, January salary £255.76
- HMRC, January PAYE £64.00
- Murrays Printers, The Gill, £125.00
- Sarah Kyle, stamps reimbursement The Gill, £136.00
- YPO, stationery,
- Sarah Kyle, printer cartridges, £147.90
- HSBC, bank charges (monthly), £8.00

8. Planning Matters:

22/0703/04 (LBC) Kirklington Hall, Kirklington, Carlisle, CA6 6BB - Change Of Use Of Existing Annexe, Tower & Carriage Shed To Provide 3no. Holiday Units. Minor Alterations To Two Existing External Doors. Formation Of Three Internal Doors & Openings To Carriage Shed. Installation Of Mezzanine Floor, Staircase. Installation Of Shower/WC To Tower Rooms & Carriage Shed

To note that permission has been granted

22/0955 Riggfoot House, Kirklington, Carlisle, CA6 6DZ - Erection Of Agricultural Building

To consider the Parish Council response

9. Councillor Matters: To bring to the attention of the Clerk any new issues on behalf of residents

Note: no decisions can be made on these matters, but the Clerk may make investigations and/or they may be placed on a future agenda of the Council. Future agenda items should be submitted to the Clerk by 13th March 2023

10. Date of Next Meeting

To resolve that the next meeting of the Parish Council will take place at 7.30pm on Tuesday 21st March in Hethersgill Parish Hall